

# **BENDERSVILLE BOROUGH COUNCIL MEETING MINUTES**

## **FEBRUARY 25, 2020**

### **CALL TO ORDER by Rick Kime and Pledge Allegiance to the Flag**

**Present:** President: Rick Kime; Vice-President: Martha Schriver; Council Members: Scott Howell, Jim Bergolios, Dan Kuhn, Joe Saum; Secretary: Andrea Rivera; Harry Melhorn; Sgt. Dennis Pennese; Gil Picarelli (KPI), Brandon Guiher (KPI)

**Minutes:** Motion by Pete Stoner, 2<sup>nd</sup> by Jim Bergolios, all in favor, motion carried, to approve and accept the Minutes of the January 28, 2020 meeting.

**KPI Technology:** Gil Picarelli and Brandon Guiher attended the meeting to introduce their services and what work they could do for the Borough. Council does not expect someone to attend each meeting. Council mentioned the drain at 131 Park St, the new storage shed, and the ADA office changes for the CDBG Grant as a few things that could start being worked on. KPI will send any updates they receive.

**Dave Beam-166 Apple Lane:** Has a problem getting package deliveries with the current address since Apple Lane was not completed correctly. Gil and Brandon will check with the County to see what needs to be done to get this changed. Council discussed getting Rice Lane completed correctly in the future.

**Bendersville Fire Co Appreciation Banquet Invite:** Martha will attend and would like to take the donation check to present at the banquet.

**Municipal Plan Resolution:** A motion by Jim Bergolios, 2<sup>nd</sup> by Martha Schriver, all in favor, motion carried, to approve the Resolution.

**2018 CDBG Grant-Office Modifications:** Agreements need to be signed by Rick and returned to the County for further processing. The inspection done by the County for the grant has a few modifications that need to be completed. The ramp to the bathroom needs to have an additional plate added so it is more sloped and not a slight step up. In the bathroom, hand rails are needed around the toilet in order to make it ADA Compliant. We need to have it completed by June of 2021. Harry will not be able to do the work and bids will be needed. Suggestions were Matt Sanders, Mike King and Gettysburg Construction. The toilet will need to be replaced and Council said the vanity should be done also.

**Adams CO Building Officials Association Representative:** Jim Bergolios volunteered to attend.

**GIS Mapping Estimates:** Estimates were received from PA Rural Water. The estimates were \$5800 for water, \$5500 for sewer, \$8000 combined. Jim Bergolios will talk to Possum Valley about the split.

**Tyrone Twp Worker's Comp Update:** Bob did not attend the meeting to give an update.

**Stop Signs:** Bob needed the directions of each stop sign for Rice and Apple. Sgt Pennese will work on these stop signs Thursday when he is back in the office.

**Henline Storage Contract:** The contract is month-to-month. Council agree to send a letter to cut back to 1 bay for use for the truck.

**Employee Manual:** The Personnel Committee is suggesting the following changes to the employee manual. Page 6 job titles were more defined. Holidays were changed to 6, dropping Veteran's Day and employees will only be paid for the holiday if it falls on a normal work day with the exception of Christmas if it falls on Saturday will be paid for Friday and Sunday will be paid for Monday. The secretary will be paid 6

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hours for holidays since it is a weekly consistent position and since the regular hours were increased to a minimum of 6 hours daily. Worker's comp update with new policies. Timesheets will be turned in Monday and will have until Thursday to get paychecks out. Employees report to President or Vice President, Police officers report to the Mayor. Council agreed with the committee's changes. A motion to accept the changes was made by Martha Schriver, 2<sup>nd</sup> by Dan Kuhn, all in favor, motion carried.

**PMCA Zoning & Inspection Report:** A few monthly reports were included for Council to review.

**Police Report:** Sergeant Pennese attended the meeting and gave the report. Lane has worked 34 hours between December 17-February 22 a total of 5 pay periods basically 1 day per pay period. Council is upset that he has not worked the hours he agreed to at the December meeting. It was also reported that he drove 72 miles during 1 shift. Council expressed concerns that he doesn't stop any vehicles, write any citations or parking tickets during any shift he works. Council requested Bob send another letter to him. A motion to send the letter was made by Jim Bergolios, 2<sup>nd</sup> by Joe Saum, all in favor, motion carried.

**Possum Valley Municipal Authority Minutes:** The minutes were available for review.

**Adams Co Council of Governments (COG) Minutes:** There were no minutes for review.

**Statement of Financial Interest Forms:** Reminder forms are due May 1<sup>st</sup>.

**Rick Kime:** Received a letter from Robin Gochenauer resigning from the Board at Possum Valley Municipal Authority. Council is required to appoint someone else. Joe Saum was appointed.

**Martha Schriver:** A firefighter was injured on a fire call and paperwork has been submitted for Worker's Comp. She has some personal family things happening and may not be as available to help.

**Pete Stoner:** Asked if the wood was gone behind Dugans. The wood is Jeff Bucher's and Harry has been trying to cut up the stumps. He also has people who would like to cut wood at the reservoir after the timber cut is finished. Some trees have fall that need to be moved. Council is concerned about liability and requested that Bob do an agreement that anyone who cuts wood has to sign.

**Sgt Pennese:** Asked if Mayor Riley had given Council information about the portable radios they had requested. Council did not have any information and will discuss another time.

**USPS Lock:** Mike Farrell the Postmaster said there is a problem with the lock on the side door at the Post Office and they are not able to get the keys to work. Council asked that Harry take a look at it.

**Pay Bills and Treasurer's Report:** A motion by Jim Bergolios, 2<sup>nd</sup> by Scott Howell, all in favor, motion carried, to pay bills dated February 25, 2020, and accept the treasurer's report.

**Adjournment:** The next regular meeting will be on Tuesday, March 31, 2020, beginning at 7:00 pm at 125B Rampike Hill Road, Bendersville, PA 17306. There being no further business, on a motion by Martha Schriver, 2<sup>nd</sup> by Jim Bergolios, all in favor, motion carried, the meeting was adjourned at 8:25 pm.

Respectfully Submitted,

Andrea S. Rivera, Secretary